



## Guidelines on wording and positioning

- For infrequently used rooms that adjoin a fire escape route.  
*Fire Door Keep Locked / Fire Door Keep Locked Shut*
- For rooms adjoining means to a fire escape route.  
*Fire Door Keep Shut / Fire Door Keep Closed*
- For doors within corridors and onto staircase landings/lobbies.  
*Fire Door Keep Shut*
- For doors within corridors that are held open by hold backs and linked to the fire alarm system.  
*Automatic Fire Door Keep Clear*
- Signs must be fitted to both sides of a fire door and if double doors are used they must be both sides of both doors.

